

LAC COURTE OREILLES OJIBWE SCHOOL

POSITION: **K-8 GUIDANCE COUNSELOR**

DURATION: Full Time (10-month school year)

DUTIES AND RESPONSIBILITIES:

- Directly responsible to the School Superintendent.
- Daily work assignment from the Administrative Team.
- Work with the Student Services Department at the early identification and prevention of problems within the School Setting.
- Implement referral procedures for students themselves, others students, school personnel, parents and community agencies.
- Coordinates services to students, parents, school and community through the use of assessment, counseling and consultation.
- Work in coalition with teachers, administrators, counselors, psychologists, school nurse and community agencies.
- Assist students in receiving; the maximum benefit from their educational opportunity, understand themselves and others, improve relationships, build their self-esteem, cope with stress, develop self-discipline, learn problem solving skills, build advocacy skills.
- Assist parents by; working at actively and effectively participating in their children's education, clearly communicating with parents' relative to decisions, helping understand procedures and meetings affecting their child, identify and meet their children's social and emotional needs, understanding programs available to students with special needs, helping parents utilize school and community resources effectively.
- Acknowledge and navigate the many cultural, societal, economic, familial, health factors that impact students' abilities to make maximum use of their school experience. Utilize resources in meeting the educational, social and emotional needs of students.
- Work with students who demonstrate a need for services; relating to failure to complete work, lack of concern with appearance/apathy, excessive shyness, aggressiveness or impulsiveness, frequent physical complaints, poor peer/adult relationships, substance abuse, irregular school attendance, school-age pregnancy, depression and/or suicidal tendencies/self-harm.
- Assist with staff Development relative to student support, Trauma Informed Care Best Practices and Mandatory Reporting.
- Coordinate non-academic Student Services; Crisis Intervention, Mediation, Advocacy, Counseling. Attends staff meetings, and on a voluntary basis, facilitate the monthly PAC meetings.
- Participate in Special Education evaluation process.
- Provide non-therapeutic direct support to students, individually or in small groups.
- Identify and facilitate parent engagement opportunities.
- Assists in school cultural and community events such as, but not limited to: Assemblies, Annual Powwows and Feasts, Students Awards Presentation, the Prom, Graduations.

QUALIFICATIONS:

- Minimum BA degree: Counseling, Social Work, Human Services, Psychology or related field.
3 years' successful work with youth population: social work, counseling or related field preferred.
- Experience working with Native youth/families preferred.
- Knowledge of K-12 school systems preferred.
- Must be supportive of the philosophy, concept, policy and procedures of the Lac Courte Oreilles Ojibwe School.
- Native American preference in employment.

Please apply at: <https://wecan.waspa.org> or submit a letter of interest, LCO School job application form and credentials to:

Lac Courte Oreilles Ojibwe School
8575N Round Lake School Rd.
Hayward, WI. 54843-2191
ATTN: Preston Larson - Human Resource Dir.
Ph. (715) 634-8924 Ext. 1225
Email: preston.larson@lcoosk12.org

Deadline for applications: **OPEN UNTIL FILLED**